



Geo. A. Kelson Company Limited Employment Opportunity Senior Project Manager

Geo. A. Kelson Co. Ltd. is looking for an experienced enthusiastic individual, who works well in a team environment. You will be working in fast past environment and involved in various levels of project development from initial design to final completion. The successful candidate will work on a variety of construction projects including institutional, industrial, and commercial. Duties include;

- Detailed monitoring of project status to organize manpower, material and equipment to eliminate delays to the project.
- Compiling a project log, inputting day to day activities and action of all parties for record purposes.
- Reviewing Mechanical Drawings.
- Reviewing Shop Drawings
- Attending Site Meetings with owners and consultants and conducting mechanical sub-trade meetings.
- Reviewing Site Progress with equipment start-up, commissioning and demonstration to owner's maintenance personnel.
- Resolve discrepancies between architectural structure, mechanical and electrical drawings.
- Review/process monthly billings and contract changes.
- Maintain a good working knowledge of trade unions, their agreements and stipulations.

The successful candidate should possess

- Construction/engineering degree or equivalent combinations of technical training and/or related experience
- Strong leadership capability
- An ability to work within a team and independently
- Good problem solving skills

Please forward resume to humanresources@kelson.on.ca