

Senior Project Manager – Geo. A. Kelson Company Limited

Geo. A. Kelson Company Limited is looking for an experienced enthusiastic individual, who works well in a team environment. You will be working in a fast past environment and involved in various levels of project development, from initial design to final completion. The successful candidate will work on a variety of construction projects including institutional, industrial, and commercial.

Job Responsibilities:

The successful candidate will be involved in a broad range of responsibilities including the following:

- Detailed monitoring of project status to organize manpower, material and equipment to eliminate delays to the project
- Compiling a project log, inputting day to day activities and action of all parties for record purposes
- Reviewing Mechanical Drawings
- Reviewing Shop Drawings
- Attending Site Meetings with owners and consultants and conducting mechanical sub-trade meetings
- Instill a positive and professional working relationship with the Owner, Architect, General Contractor and Engineer to ensure repeat business
- Reviewing Site Progress with equipment start-up, commissioning and demonstration to owner's maintenance personnel
- Resolve discrepancies between architectural structure, mechanical and electrical drawings
- Review/process monthly billings and contract changes
- Maintain a good working knowledge of trade unions, their agreements and stipulations

Job Requirements:

The successful candidate should possess the following qualifications:

- Construction/engineering degree or equivalent combinations of technical training and/or related experience
- A strong leadership capacity.
- An ability to work within a team and independently.
- Good problem solving skills

Please forward resume to humanresources@kelson.on.ca