

Junior Project Manager – Geo. A. Kelson Company Limited

Geo. A. Kelson Company Limited is looking for an enthusiastic individual who is eager to learn. The successful candidate would work on a variety of construction projects including hospitals, industrial plants, and commercial buildings. As a key team member, the Junior Project Manager will be required to assist the senior project manager with the development and management of project schedules thereby ensuring successful project completion.

Job Responsibilities:

The successful candidate will be involved in a broad range of responsibilities including but not limited to the following:

- Assist project manager in various aspects of the project
- Assist in documentation of project
- Assist in the tracking of commissioning activities
- Review shop drawings for contract compliance
- Assist in coordination of all equipment deliveries

Job Requirements:

The successful candidate should possess the following qualifications:

- Construction/engineering degree or equivalent combinations of technical training and/or related experience
- A strong leadership capacity.
- An ability to work within a team and independently.
- Good problem solving skills

The successful candidate will be working in fast past environment and involved in various levels of project development from initial design to final completion.

Please forward resume to humanresources@kelson.on.ca.